



Bringing Out The Best in Our Local Communities

## Summer Forum & Annual General Meeting

**Wednesday, 27<sup>th</sup> June**

**6.30 for 7pm**

**Fly Cup**

**Inverurie**



First Floor, The Wyness Hall,  
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The Garioch Partnership is a Scottish Charitable Incorporated Organisation (SCIO) Scottish Charity Number: SC043548



# Agenda

- 1) Welcome & Apologies
  
- 2) Annual General Meeting 2018
  - a) Minutes of AGM 2017
  - b) Matters arising
  - c) Chairman's Report
  - d) Treasurer's Report
  - e) Election of Board Members
  - f) TGP Constitution
  - g) AOCB
  
- 3) Refreshments
  
- 4) Presentations
  
- 5) Networking & Tidy-up

## **Minutes of Summer Forum & AGM 2017**

### **Garioch Heritage Centre**

**7.30pm, Monday 12<sup>th</sup> June 2017**

#### **1. Welcome & Apologies**

John Chapman, Chairperson of The Garioch Partnership, welcomed all to our Summer Forum and 2017 AGM.

Apologies were received from: Eveline Crossan, Carolyn Harper, Reid Hutchison, Trish McLean Rhona Mitchell, Archie Peebles, Clive Smith and Judith Stokoe

#### **Member Groups represented:**

Action Kintore LTD, Inverurie Hockey Club, Baillie's of Bennachie, Kemnay Community Council, Bennachie Leisure Centre, Newmachar Community Centre Association, Garioch Heritage Society Pitscurry Environmental Project, Grampian Opportunities, Port Elphinstone Community House, Greener Kemnay, St Andrew's Parish Church, Hatton of Fintray Hall & Community Association Steps Into Wellness, ICAN, Wartle Community Association, iConnect NE, Westhill & Elrick Community Council, Inspiring Insch, Ury Riverside Park.

20 member groups were represented; approximately 21% of our membership.

#### **2. AGM 2017**

##### **a) Minutes of AGM 2016**

It was pointed out that the date recorded on the minutes of the previous AGM were incorrect. The correct date should have been Monday 16<sup>th</sup> May.

The minutes of the previous meeting, with corrections, were proposed by Marie Johnston; Seconded by Audrey Findlay.

##### **b) Matters Arising**

The Accounts had been completed at the end of 2016. We had failed to meet the OSCR deadline, due to a delay with the Independent Examiner. The audited accounts are now on our website, along with our Annual Report to Aberdeenshire Council.

##### **c) Chairperson's Report**

See programme

Dawn is now working full time, following the completion of her PG Dip., and Louise is taking on more work, including some community development work.

There are a number of important issues for our groups to look at in the coming year; this includes changes to the Data Protection legislation. John highlighted that there is a useful walk-through on the website of the Information Commissioner's Officer.

We have co-opted two members to the board, George Petrie and Archie Peebles, to assist with a future project. There are still two positions vacant on the Board; members can be adopted throughout the year, if anyone wishes to find out more instead of standing tonight.

##### **d) Treasurer's Report**

Marion reported that the accounts have been independently examined and are now available on the TGP website. They have not been submitted to OSCR yet, but will be next week.

She briefly summarised the accounts, pointing out that staff costs have risen due to having to pay into a pension for Dawn Brown; this will increase again next year. We also expect a 5% cut in next year's funding from Aberdeenshire Council.

We received a funding grant from Awards for All; there is still one laptop to be purchased from these funds. Software will be bought by TGP, at a discount.

We hold funds on behalf of a number of groups, these are: Kingseat, Kintore, Kemnay and Old Rayne.

A query was raised regarding the destination of Community Initiative Grant funding; the specifics of each award is listed in the Annual Report, but was not listed in the AGM notes. It was also suggested that we add references to the Treasurer's Report to aid understanding.

It was also requested that a physical copy of the Annual Report be made available at the AGM; for economic reasons, this did not need to be one copy per attendee.

Acceptance of the Treasurer's Report was proposed by Kay Diack; Seconded by Bill Allan.

#### **e) TGP Development**

John started by reminding everyone that this is the fifth year of TGP; we now have a full-time Development Worker and a part-time Administrator/Researcher. However, our future funding from the Council will be static, at best, and our outgoings will increase, with higher pension payments, fuel costs and administration costs (ink etc.). Therefore, there is a need to look to how we can develop the Partnership.

Potential options from similar organisations are to open a trading arm, a café, provide training etc. Alternatively, we will need to cut costs, find savings or cut posts/hours.

Looking at the TGP 'Brand', we know that the council considers us, at only 5 years old, one of the most mature partnerships. Following a brainstorming session of board and staff, an idea was suggested: what do you do with a 5 year old? You put them to school.

We are proposing that TGP take over Market Place Primary School. We would create a Third Sector community hub with, for example, a sports hub and a business hub. We don't want to step on other people's toes, but we could create an area for our members to use: rooms and a canteen, for meetings, sports and social events. It could be used as a safe collection point (neutral venue, no stigma on approach) and, as a big place, has nooks and crannies for small groups.

Additionally, it could be used as a disaster planning facility; an outreach post for the council. It could have a community café, meeting space/conference rooms, internet café, could complement other facilities, and could have TGP staff available to help.

Costs to users would be minimal, to cover costs. The building could be made energy efficient: creating a link to showcase products could create an income for TGP, as well as helping communities and helping the environment. The aim would be for TGP to stand on our own feet; not dependent on council funding.

The council are aware of our proposal and have indicated that we have their support and backing. We suggest that this is the way forward for TGP and so we would like to ask for the support of our members for the following proposal: To submit a Phase 1 application to Aberdeenshire Council, for a Community Asset Transfer of Market Place Primary School.

John advised that he and Dawn were going to Edinburgh on Thursday, to visit a Third Sector hub and speak to those running it and those who helped set it up. We are already aware of another in Stirling which got funding to make a Third Sector hub from a dilapidated building. Our advantage is that Market Place Primary School is wind and water tight already.

Fiona Cooper was keen that it be used to assist with flood support in Inverurie; previously the British Legion had been used but this is no longer an option. If Market Place Primary School was to become a community hub, we would really need a facility like this.

Bill Allan suggested that it sounds like a marvellous proposition, but had concerns regarding business planning, e.g. the cost/capital investment of services required and costs of staffing. John clarified that this would be covered in the Phase 2 Application and that no figures were required at present.

We have identified that there is some funding available already, for example, from the Robertson Trust, however the facility does not need much work, so any work would be done on a piecemeal basis.

The council would be asked to continue funding TGP. We would also carry out feasibility studies; there is funding available for these, either from sponsors or direct funding, so it would not just be TGP or council funded.

Our aim would be to produce a true community hub, therefore Third Sector organisations, local businesses and groups will help to renovate the building, e.g. suppliers will fit energy efficient equipment in return for advertising. It will also be a central point for community groups, and there are many, many opportunities with a building of this size.

We are now asking our members for approval to take this proposal forward. There is no outlay requested at present: this is permission to explore ideas and investigate opportunities while avoiding risk to TGP.

Graham Geddes proposed that the proposal be accepted; this was accepted by all.

**f) Election of Board Members**

John announced that Audrey Findlay was stepping down from TGP. He thanked her for her service to the Board.

There were 6 nominees for re-election, with no further nominations from the floor; all 6 were accepted. These were: John Chapman; Marion Chapman; Kay Diack; Heather Fulford; Graham Geddes; and Nom Wright.

**g) AOCB**

Graham Geddes added that while John had acknowledged everyone else's hard work, John himself does a huge deal of work for TGP, and requested acknowledgement of this; this was fully supported by all present.

**3. Presentation on the Garioch Heritage Centre**

Nora Radcliffe, Chair of the Garioch Heritage Society, gave us a brief update on their development of the Garioch Heritage Centre. She acknowledged that it has been a long haul to get to where they are now, but they are aiming to open in September.

**4. Presentation on Community resilience & supporting communities to plan**

Following the completion of her Postgraduate Diploma in Community Learning and Development, Dawn gave a brief overview of her studies. This highlighted what community resilience is, what community development is and how we can help communities to develop resilience. She also described TGP's role in this, along with some of the tools that we use to help empower communities to be actively engaged in planning for their community.

**5. Close of meeting**

John thanked everyone for attending and concluded the meeting at 8.30pm.

# Chairperson's Report

Another year goes by, where has the time gone. Looking back at last year's report and AGM we did offer to make changes to the AGM in respect of reporting of Accounts, this year has been a bit challenging and you will hear that our accounts have to be examined, we will produce a set of draft accounts and hope to send out the full, examined accounts to all here today, when available.

So what has TGP done this year, a lot, last year we spoke about GDPR and how it was to affect us all. Dawn has delivered many GDPR seminar to our members and other groups in Aberdeenshire. This has been high profile and we are not finished yet, as additional rules, as we thought last year will follow on, so watch this space. Our annual report to Aberdeenshire Council has been submitted and once the accounts have been examined a combined report and Accounts document will be submitted to OSCR in advance of our deadline, this will also be on the website. We have after our mandate at the last AGM submitted our Community Asset Transfer to Aberdeenshire Council for Market Place School, we wait to see what will happen with this application, it took a lot of effort for TGP to pull this together and was not without its distractions. On the back of that we have looked at the governance of TGP and a new Constitution will be voted on tonight, I hope you will all support it.

TGP again have representation in many regional and national bodies and are well respected in these organisations. This allows Dawn, Louise and the board to be better informed and support you all. It is great to see the development in Garioch and here in the new training area of the Fly Cup an example of what can be done.

We have several financial obstacles to overcome in the future. We will have a 5% cut in our service level agreement going forward in the future and unfortunately our Community Initiative Fund has also been reduced. Who knows what will happen in the future but we are committed to continuing at TGP. Our website and newsletters continue to be the conduit for our communication to our members and friends, we would relish any feedback from users on this, good or bad, to give us a steer on the path we might take in the future.

Lastly I would like to thank the time and effort put in by staff, trustees and the awards panel, who are working away in the background, for all the support given to TGP in our endeavours. I realise I may have painted a bleak picture with all the cuts in revenue and grants but wish to say, believe in the people here, not just the materialistic items but the dedication and passion that we all have here in TGP, to support your communities and groups. Good luck for the future and enjoy your summer break, if you are lucky enough to get one.



John Chapman  
Chairperson

# THE GARIOCH PARTNERSHIP

## DRAFT STATEMENT OF FINANCIAL ACTIVITIES

### A DRAFT STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 MARCH 2018

	Unrestricted	Restricted	Total	Total
	funds	funds	2017/8	2016/7
	£	£	funds	funds
			£	£
<b>Receipts</b>				
Donations	27		27	88
Legacies				
Grants	37,333	17,000	54,333	61,293
Receipts from fundraising activities				
Gross trading receipts				
Income from investments other than land and buildings				
Gross receipts from other charitable activities	1,531		1,531	1,301
Bank interest	33		33	28
<b>Total receipts</b>	<b>38,924</b>	<b>17,000</b>	<b>55,924</b>	<b>62,710</b>
<b>Payments for charitable activities:</b>				
Payments relating directly to charitable activities	34,876	879	35,755	37,487
Grants and donations		15,465	15,465	15,650
AGM & forum costs	500		500	560
Purchase of equipment	1,010		1,010	3,444
<b>Total payments for charitable activities</b>	<b>36,386</b>	<b>16,344</b>	<b>52,730</b>	<b>57,141</b>
Governance costs	400		400	1,140
<b>Total payments</b>	<b>36,786</b>	<b>16,344</b>	<b>53,130</b>	<b>58,281</b>
<b>Surplus / (Deficit) for year</b>	<b>2,138</b>	<b>656</b>	<b>2,794</b>	<b>4,429</b>

## CIG AWARDS 2017/18

Organisation	Project	Amount awarded
St Andrew's Church	Sound system upgrade	£750.00
Culsamond Players	Revitalising Our Community	£750.00
Westhill Netball Club	Westhill Netball Club Courses	£750.00
Westhill Academy Parent Council	Football Start up	£750.00
Steps into Wellness	Steps into Wellness start-up costs	£638.48
Garioch Community Kitchen	Purchase of hardware (laptop & projector)	£650.00
Newmachar Community Centre Association	Automation of doors at the Axis Centre	£1,000.00
Aberdeenshire Pupil Participation Forum	Aberdeenshire Youth Volunteer Awards	£800.00
Kinellar Stars	Renewing toys	£750.00
Kiddiwinks	Kiddiwinks resources	£750.00
Kemnay Community Bee Group	Replacement of existing dilapidated KCBG porta cabin	£750.00
Newmachar Utd FC	7v7 Goalposts	£750.00
Action Kintore	Girls Rule	£493.00
Kintore Childminding Group	Child Speech and Language Development Training	£744.00
Kintore Scouts	Carry on Camping in Kintore	£1,000.00
Port Elphinstone Community House	New Shed	£600.00
SensationALL	SensationALL Resources	£1,000.00
Milton Meadows Resilient Community Group	Community Resilience Products	£1,000.00
Garidge Theatre	Garioch Theatre Festival	£540.00
Al Amal	Round the table	£535.00
Inverurie Music	Chamber Music Skills Training Day	£256.00

# Election of Board Members

Board Members standing for re-election:

1. John Chapman (Chairperson)
2. Marion Chapman (Treasurer)
3. Nom Wright (Secretary)
4. Kay Diack
5. Heather Fulford
6. Graham Geddes
7. George Petrie

New Board Members standing:

Board Members standing down: