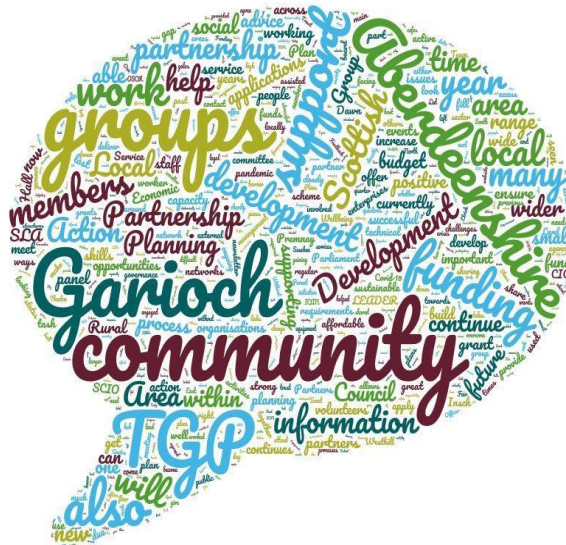




## TRUSTEES' AND ANNUAL REPORT

FOR THE YEAR ENDED 31  
MARCH 2020



Registered as a Charity in Scotland, SCIO  
Scottish Charity Number: SC043548

# THE GARIOCH PARTNERSHIP

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# THE GARIOCH PARTNERSHIP

## Trustee's Annual Report and Accounts for the year ended 31st March 2020

The trustee's have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31 March 2020.

### REFERENCE AND ADMINISTRATIVE DETAILS

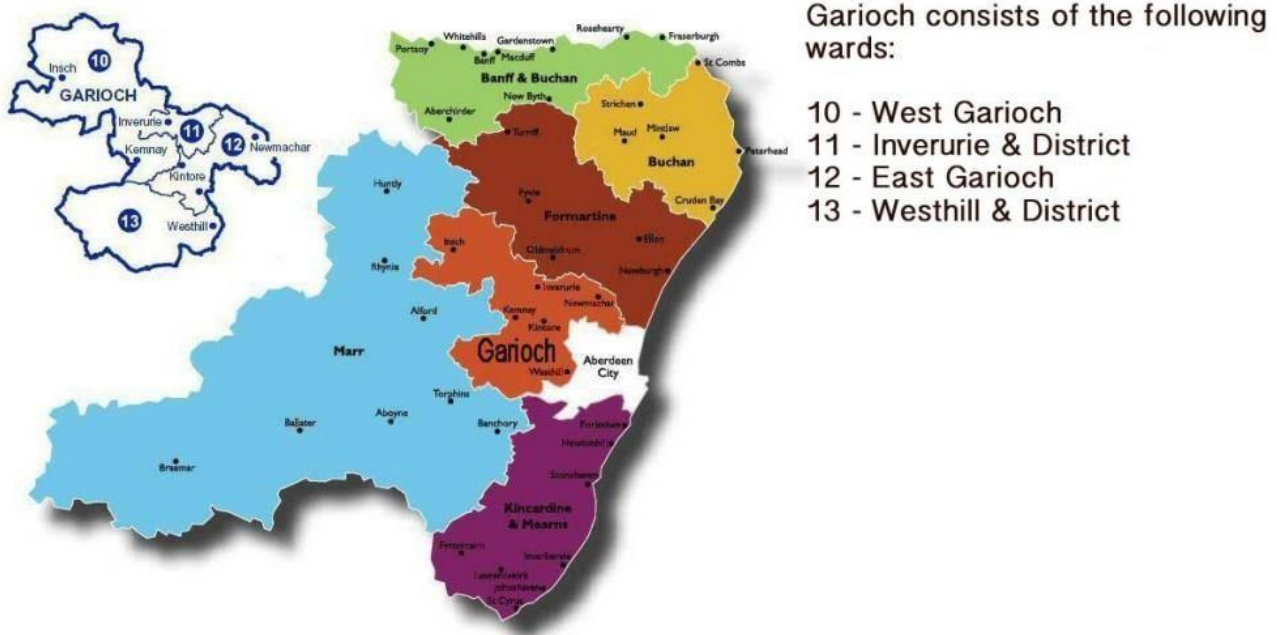
Charity name	The Garioch Partnership
Charity number	SC043548
Trustees	J Chapman - Chairman M Chapman - Treasurer N Wright - Secretary F Cooper H Fullford J Mathers
Principal address	1st Floor, Wyness Hall Jackson Street Inverurie Aberdeenshire AB51 3QB
Independent examiner	Kelly Barclay ACMA 4 Hervey Park Newmachar Aberdeenshire AB21 0FP

# THE GARIOCH PARTNERSHIP

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Introduction:

This is The Garioch Partnership's eighth annual report since it formed in January 2012, to fill the gap in Garioch, at that time which was the only administrative area that did not have a Local Rural Partnership. The Garioch Partnership (TGP) is a community-led organisation that uses its members' networks to build stronger, more successful, more sustainable communities in the Garioch Area of Aberdeenshire. It gained charitable status in November 2012 and is recognised as a Scottish Charitable Incorporated Organisation (SCIO), Scottish Charity no: SC043548. It is governed by a Board of six trustees. It employs one full-time development worker, to support the partnership and its members, as well as the wider Garioch community. Membership again has grown during 2019/20 and there are currently 104 members (as of March 2020), from a wide range of voluntary and community groups.



### Our Role:

The role of the partnership is wide-ranging and involves working with community groups, statutory agencies and Community Planning Partners on local and Aberdeenshire wide issues, helping to advance sustainable economic, social and environmental development projects and increasingly helping to identify opportunities within the social economy, leading to future sustainability. The partnership is confident that it plays an important role in the development of the many diverse communities in Garioch and to the wider quality of life. TGP prides itself in the support and nurturing of its staff and volunteers, to this end, they continue to nurture their development worker, supporting her in further academic work, with a continuation of her studies as she continues to work towards a Master's Degree in Community Learning and Development. Dawn was due to do her focus groups between Easter and Summer – on hold due to Covid-19 restrictions.

# THE GARIOCH PARTNERSHIP

## Policy Context: Improved Outcomes:

Working closely with Economic Development and the Area Manager, The Garioch Partnership

will:

- (i) Promote Community Economic Development by supporting groups throughout their area with information, implementation and community engagement, to build inclusive and sustainable projects.
- (ii) Provide a local advice service to groups seeking to develop community assets and facilities. This includes options for organisational structures, governance, funding, along with other areas required to help realise opportunities in their communities.
- (iii) Provide enterprise and administrative advice to social/community enterprises seeking to develop economic opportunities.
- (iv) Develop and support Community Action Plans and other appropriate processes for engagement of communities.
- (v) Identify and implement ways to help communities understand issues around community planning and budget allocation. Together with partner staff, they will seek innovative funding and management solutions to overcome challenges.
- (vi) Ensure and facilitate a two-way flow of information relating to the needs and priorities of voluntary sector partners, wider community contacts, Aberdeenshire Council, Community Planning Partners, Aberdeenshire Voluntary Action and the Local Community Planning Group.
- (vii) Identify and implement ways to help communities understand issues around community planning and budget allocation. Together with partner staff they will seek innovative funding and management solutions to overcome challenges facing the community.
- (viii) Positively promote equality of opportunity for the whole population of the area. Where the opportunity arises work within groups with protected characteristics to help them achieve positive impacts. Provide evidence of the work undertaken and the positive impacts achieved in the annual reporting and monitoring arrangement

## Funding:

To date TGP has mainly been funded by Aberdeenshire Council. The Council's investment this year (2019/20) was £33,900. Most of this came from the Economic Development Service (£30,900), with the balance (£3,000) from the Garioch Area Manager's budget. This budget is monitored through a Service Level Agreement (SLA) between the Economic Development Service and the Partnership, included with the SLA for 2019/20 is an action plan highlighting the outcomes, which is included in **Appendix A**. An annual review is undertaken by a visit and interview with a CED business development executive. In addition, as in the previous financial year 2018/19, the Garioch Area Committee transferred £5,000 to TGP from its Area Top-up Budget to fund the Community Initiative small grants scheme, which it continues to administer on behalf of the Garioch Area Committee by means of a virtual team of volunteers, chosen from a wide range of community groups.

Additional funding for specific pieces of work has been sourced from the Aberdeenshire Rural Partnership Federation for work on Community Action Plans. TGP has again seen a large increase in its demand from groups for Independent Examination of members and non-members accounts.

## THE GARIOCH PARTNERSHIP

Unfortunately do to a reduction in funding in 2018/19 and a consultation on working practices at TGP with their staff the administrator decided to look elsewhere for employment opportunities, they are currently looking to out-source this work to a local community group on an ad-hoc basis, and review for future years.

### Activities and achievements:

#### *Developing a strong partnership:*

TGP continue to build on the successful beginnings of the partnership by continuing to support a wide range of groups, building a strong network of members. As previously mentioned, they now have 103 member groups, another increase of 5% from the year before. These members are from a variety of community and interest groups, with formidable skills and experience to share through the networks supported by TGP. They also have excellent links with many external agencies, locally, Aberdeenshire-wide and nationally to ensure the advice and information they can offer is of a high quality and up to date, allowing TGP to maximise support to community groups and volunteers. With an increase in membership comes an increased expectation from these members to serve them all equally as and when their need arises, meeting with groups in venues that are community based and appropriate is an important part of the services that TGP offer. This was tested in the last quarter of the year with the restrictions imposed due to the Coronavirus pandemic, COVID-19.

TGP continue to utilise the Garioch Gazette and their presence online to increase awareness of TGP, this was more widely used during the last quarter, board members assisting in maintaining this as their Administrator had already left the post.

The **Garioch Gazette** is published quarterly as an electronic newsletter and circulated to members, partners and interested community members, it is also available on their website. Feedback remains positive, with many readers keen to contribute to future editions. Recipients are encouraged to share the newsletter and other TGP communications within their own networks. They continue to get positive feedback about the gazette and the weekly round-up bulletin of important news that they share. TGP have 234 email contacts on their membership list, linking to many groups and organisations across the area, and this information is cascaded through to many more.

The newsletter has also been used to encourage the “refuse, reduce, reuse, recycle” message, sharing information on surplus equipment, either free or at low cost for use by community groups – in particular, printers and laptops which are often expensive pieces of kit that can be a barrier to new groups starting up.

It is also used as a signpost to Aberdeenshire Council, highlighting service for the public as and when required, pothole reporting, identifying future roadworks and local Library services as a selection over this past year and also highlights local groups and community fundraising event, sharing with a wider community. In the last couple of months with the COVID-19 pandemic, it has been distributed to many more groups and also support the GCAH website and the Aberdeenshire Resilience Groups currently active.

TGP twice-yearly forum allows regular times for members to meet, share skills, good practice and learn together. The topics of these are chosen by the groups as important development/information for our groups.

# THE GARIOCH PARTNERSHIP

## Supporting community groups:

One task assigned to the partnership via the SLA is to promote community economic development by providing information, advice, and support to community groups and social enterprises. TGP do this for non-members as well as members.

For some groups this has been a single piece of advice or information, often on funding or queries on governance. For others the support has been more complex and is ongoing. In 2019/20 the partnership assisted 10 Garioch organisations to either change their legal status to become SCIOs or to establish a new SCIO, with currently 5 more in progress. This change of legal status will enable them to access a wider range of external funding streams, and to ensure that their governance structures are fit for purpose in light of the increased scrutiny that all charitable and community groups are facing. TGP have offered access to affordable Independent Examinations to 17 groups across the Garioch area. This is the one service they currently place a small charge on, £40 to members, £60 to non-members. Accessing affordable independent examinations and the skills to assist groups to understand the legislation and requirements can be a major barrier for groups to progress and grow. Finding affordable options to meet the statutory requirements is something that many smaller organisations can struggle with and this was a gap that TGP was able to fill at a low cost, however it has become a task that takes up the development worker's time, although through positive time management, does not impact on the day to day community engagement process too much. TGP will be reviewing the costs of this in the coming months, balancing keeping it affordable and accessible against the time spent by the Development Worker. The removal of this service would be a great burden to smaller groups within Garioch.



Since January 2014, TGP have directly assisted with a number of successful funding applications, with the funding draw-down now topping well over £500K, from a range of sources – LEADER, the Big Lottery, Crerar Trust and Robertson Trust to name a few. TGP have developed relationships with funders which enables them to offer the best support to their communities to apply. TGP have supported approximately 50 applications, with a good geographical spread across the 4 wards. TGP have a regular updated webpage which highlights the latest funding streams and criteria for acceptance, this reduces the time in calls / emails to the office.



## THE GARIOCH PARTNERSHIP

### Testimonials:

The testimonies below give a flavour of the support we provide from the perspective of some of our member organisations and their clients:

### Premnay Hall & Community Association



As always, your help and guidance with the Premnay committee has been second to none. Your advice has kept us on the right track and allowed us to move forward. We have future plans to get grant funding to improve the hall and we know that you will drive us in the right direction for this. We are a small community but you help to make us a big effective village. I have tremendous respect for your knowledge and work ethic and am so glad you are with us. Without Dawn's amazing knowledge and support we would have so many missed opportunities and certainly a tremendously stressful task of form filling and compliance had you not helped us navigate it all.

*(Lena Thomson, Chairperson)*

### KEMNAY VILLAGE HALL MANAGEMENT COMMITTEE



We have had a difficult year this year with an employment issue, and had no idea how to deal with this ourselves. I was able to turn to Dawn who gave me the initial support I needed, and was then able to signpost me to the more expert help to see us through this extremely stressful time. I would never have had the successful outcome (to both the Hall and the employee) without her guidance. Dawn has talked us through becoming a SCIO, and is now in the process of helping us incorporate other activities into our charity, and with the reporting process with OSCR, and is also assisting with our reserves policy. Without Dawn's technical help we wouldn't even know there was such a thing as a SCIO, let alone how much better for us it would be.

She has also examined our accounts, which I will now be able to submit to OSCR after our AGM. To sum up, Garioch Partnership has provided us with knowledge, technical help and care, not only this last year, but for all of the years we have been in association with them.

*(Janet Newberry, Hall Administrator)*



**Action Kintore**  
*Kintore's community charity*

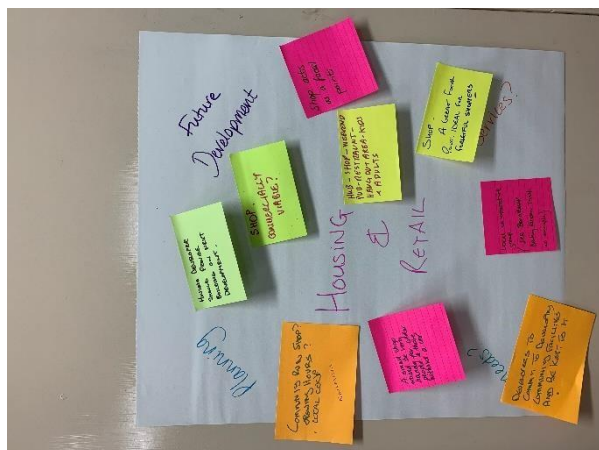
The Garioch Partnership have been a great support for Action Kintore over the years and we wouldn't be in the great place we are as a committee without them. Dawn Brown has been a fantastic help to us in many ways, but in particular she has helped with funding applications and their processes, GDPR legislations and connecting with other local organisations in the area, and we cannot thank her and the Garioch Partnership enough. A great organisation for many of us in the Garioch area.

*Rachel Lewis (Kintore Bothie)*

## THE GARIOCH PARTNERSHIP



## Community action plans:



The Sauchen Community Action Plan is now with the printers after being agreed by the community. There is work ongoing from this, supporting the community to look towards a community hub facility within Sauchen. A lack of accessible public space was one of the main outcomes from the consultations in that area. TGP are committed to helping the community look for ways to fill this gap – supporting the establishment of a steering group to run a wider community consultation on the hub requirements, and then will support them to look at how this can be achieved. TGP have worked closely with Caroline Smith, the Garioch Area Community Planning Officer on this part of the project.

The second Inch Community Action Plan is now ready to send to the graphic designer, having been agreed by the Inch Community Association (ICAN). There has been work done to support ICAN to help develop their capacity.

The settlement of Premnay have identified a willingness to work towards a community action plan, with the Premnay Hall and Community Association wishing to take the lead within the community. This is one small settlement in a much larger community council area. One of the hopes of the action plan for that area is to support the ongoing development of the hall, and to support the capacity of the committee.

Another key task allocated to TGP through the SLA is to lead on the production of community action plans in areas identified through the community planning process.

Over the past several years TGP have taken an initiative approach to this after analysing previous Action Plan Consultations

TGP CAP process is a two-pronged approach, identified with statutory partners and in partnership with the community. TGP only work in communities where there is a will and desire to work collaboratively to develop the plan, and then to support the actions moving forward.

All completed CAPs are distributed in printed format to community planning partner bodies and groups and also electronically available on the Aberdeenshire Planning and TGP websites.

## Community Initiative Grant Scheme:

This small grant scheme was introduced in 2012/13, utilising the underspend in the partnership's budget caused by the delayed appointment of the development worker, and topped up in 2013/14 year from the Garioch Area Committee's Area Budget.

This year the Area Committee agree to provide £5K to the partnership to continue the scheme. This year TGP were able to provide £6,650.00 of grant support locally, TGP supplying the extra £1,650 from income received from Annual Accounts and supplying technical expertise to other groups in Garioch, for a charitable donation. TGP were also successful in gaining unused funds from the original Garioch Area Partnership which dissolved, this was channelled into the CIG funding. There are pressures of a relatively small budget not being able to cover everything, and they have deferred 2 applications into the 2019/20 budget.

## THE GARIOCH PARTNERSHIP

Some recent photos of the tree planting and new paths



Check out all the photos on our flickr page  
<https://www.flickr.com/groups/uryriversidepark>

TGP continues to use a participatory budgeting approach through its “grants panel” of local volunteers to assess applications and make recommendations to the Board, thus involving community members directly in decision-making. The scheme continues to attract applications from a wide range of groups. There is no doubt it is contributing to strong, resilient communities in Garioch, with local people leading, and taking responsibility for things that matter to them in their communities, whether geographic communities or communities of interest. Details are shown on the next page. For many groups, an application to the community initiative grants are the first time they have looked for external funding, and is a step to building confidence and capacity to apply elsewhere.

The panel are a group of 8 local people – we are currently recruiting for the 4 vacancies, across the 4 wards, all involved in their communities in a variety of groups. The panel meets virtually, so applications come in to the office either on email or paper, and get sent to the panel, with around a week to ask questions and give recommendations. These questions (if there are any) are then put back to the applicant, and the panel receive this information. Then the responses are collated, and shared with the board of TGP. TGP then prepare the funds to go to the groups. They aim to have this process completed within one calendar month.

TGP were also asked to host and administer the Garioch Flood Resilience fund, which they are administering on the same lines as the CIG fund, with the same easy application and same panel to agree on the use of the funding. Included below is the breakdown of both funding streams

## CIG AWARDS 2019-20

Organisation	Project	Amount awarded
1st Inch Scout Group	Purchase of new camping equipment	£750.00
Elrick Parent School Parent	Promoting Wellbeing at Elrick School	£750.00
Echt & Skene Community Council	Lyne of Skene public access defibrillator	£750.00
Newmachar Preschool Playgroup	Updated CIG to include promotional information on project	£750.00
Inverurie Music	Brass players workshop	£250.00
Westhill Scout Group	Equipment - Tent requirements	£900.00
Aberdeenshire Saxophone Orchestra	Aberdeenshire Saxophone Orchestra Start-up grant after establishing as a new charity	£1,000.00
North East Wellbeing	North East Wellbeing Start-up grant	£1,000.00
Garidge Theatre	Garioch Theatre Festival – technical training	£500.00

See **APPENDIX B** for more information.

## THE GARIOCH PARTNERSHIP

## GARIOCH FLOOD RESILIENCE AWARDS 2018/19

Organisation	Project	Amount awarded
Kintore & District Community council	Kintore Public Hall Emergency Generator	£1,000

A total of £6,650 has been invested locally from the community initiatives grant fund, and a further £1000 from the Garioch resilience fund.



These funds are a direct investment in small community groups that supports and develops capacity, skills and confidence to go on and apply to larger funders and to deliver high quality, community-based initiatives within our communities. Led by local people, delivering for local people.

### Community Planning:



TGP is a key partner in the community planning process in the Garioch area, working with communities to build their capacity and to link their identified needs with the relevant delivering agencies. The development worker takes an active role in the Garioch Local Community Planning Group... The partnership contributes at Local Authority Level too, being engaged in a number of groups, such as the Local Learning Community Partnerships, and on the LEADER South Aberdeenshire Local Action Group.

As stated in the SLA, TGP, as one of the voluntary sector partners, acts as an intermediary between Aberdeenshire Council, Community Planning Partners and the Local Community Planning Group to ensure that they represent the wider community and to ensure a two-way flow of information relating to needs and priorities.

On a wider stage, TGP are also involved in supporting the Scottish Community Development Network Aberdeenshire forum for sharing practice in community development across practitioners, volunteers and community groups.

# THE GARIOCH PARTNERSHIP

## Community Engagement:

Following their previous decision to launch their Gad about and Gab about Garioch, (GAGAG) Events, TGP have continued to get out and about and meet with their communities at their local events instead of expecting them to come to TGP. They continue to attend community events, galas, community cafes and other events as time and workload allows to ensure they are meeting new groups and being seen as a support in their communities.



The information TGP gather is shared with partners and if appropriate fed in to the Garioch Community Plan, or into a Community Action Plan. In some cases, they will use their knowledge and experience to provide advice and information and make community connections. TGP have attended events like the Lourin Fair, Insch Strawberry Fair and the Westhill Gala, and others. TGP continue to attend these events to build relationships and trust with communities, to increase their profile and to meet new groups.

In May 2019, The Garioch Partnership and The Formartine Partnership worked together to deliver a Community Empowerment Event at the Axis Centre in Newmachar. The event had speakers from The Local Governance Team of the Scottish Government, The Scottish Parliament Outreach Team, DTAS and SCDC. Topics covered were the Local Governance Review and follow on from the Democracy Matters conversations, asset transfers, participation requests and how to successfully engage with MSPs and the Scottish Parliament. Feedback from the event was positive, and many new connections were made over the 2 areas by bringing together groups from both.

## Community Led Local Development (LEADER):

Again, TGP has been heavily involved in the South Aberdeenshire Local Action Group (SALAG), on the main SALAG committee and on the Project Assessment Committee (PAC). They have also supported some local groups to examine whether LEADER is the right fund for them, and have supported one local social enterprise to apply, and successfully draw down these funds, navigating and using the LARCs system. It has been an important part of the work this year to start looking for what's next, and supporting responses to the Scottish Government on Post-Brexit funding.

## Learning Community Partnerships:

TGP continue to work closely with the local learning partnerships attending Inverurie, Kemnay and Westhill as time and need permits. Their skills at being supportive of community development and all it encompasses has added something to the networks. Also, through these partnerships, they have made contact with new groups and new social enterprises, widening their network, being able to offer our support to a wider range of groups. These are relationships TGP are looking to develop further in 2020,

## Aberdeenshire Rural Partnerships Federation:

TGP continue to play an active part if the Aberdeenshire Rural Partnerships Federation (ARPF) supporting the development of a strong and sustainable community sector in Aberdeenshire, working with colleagues to discuss and progress issues that affect pan Aberdeenshire. This allows them to offer a comprehensive service to their groups, calling on expertise of other development workers in the ARPF network.

Jacky Niven of Kincardine Deeside Partnership

# THE GARIOCH PARTNERSHIP

### **Other Links:**

There is also a twice-yearly meeting with Community Economic Development Partners to explore future sustainability issues for the partnerships. TGP were able to host in Garioch this spring, and facilitate a discussion on community resilience and the challenges that all communities are facing.

TGP also maintains regular contact, and has active working links, with people working for the economic and social prosperity of the area including, amongst others DTAS, Scottish Government, the Council's Community Learning and Development staff, AVA, NHS Grampian, and the Garioch Community Planning Officer, and also with SCDN (Scottish Community Development Network) SCDC (Scottish Community Development Centre) Scottish Rural Action (The Scottish Rural Parliament) and Scottish Parliament Outreach Team.

### **Conclusion:**

TGP is confident that the funding Aberdeenshire has provided in 2018/19 through the SLA has been used efficiently and effectively to meet the Service Level Agreement and to deliver an effective and supportive service to communities in Garioch. TGP trusts that Aberdeenshire Council and its partners will recognise that the confidence they have placed in the partnership has been well founded and that the growth of the partnership has had a positive effect on Garioch's communities. TGP is eager to ensure that the high-level work continues.

Currently, in these uncertain times in 2020 with the pandemic of Covid-19, being in contact with community groups in Garioch and Aberdeenshire, TGP can see shortfalls with the damages that this pandemic has created, especially in Sports and Leisure groups, who have seen their competitive seasons disrupted and decimating their activities. Funding for these groups has also been impacted with the quarantining, groups that live "hand to mouth" will find the future decidedly difficult. TGP have also seen a number of community groups already lose their main fundraising efforts with concerts, galas and fairs being cancelled due to Covid-19. This will have an impact on their achievements, not just within this financial year, but for years to come as they are left trying to "fill the gap". TGP have also seen their social enterprises, such as the Fly Cup, and many of the community halls that have community cafes being hit by social distancing. There are concerns over the time to recover and gaining trust and community mobility improving in the future that it may be very lean times for many groups.

My thanks also go to the board who have ably and cheerfully assisted in the past year, whilst managing work, family and community commitments, being engaged in a wide range of community activities.

John Chapman

Chairperson

April 2020

# THE GARIOCH PARTNERSHIP

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE GARIOCH PARTNERSHIP

I report on the accounts of the charity for the year ended 31 March 2020, which are set out on pages 14 to 17.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements: (i) to keep accounting records in accordance with section 130 of the 2011 Act; and (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kelly Barclay ACMA

4 Hervey Park  
Newmachar  
Aberdeenshire  
AB21 0FP

8 March 2021

# THE GARIOCH PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES

### INCLUDING A STATEMENT OF RECEIPTS AND PAYMENTS

**FOR THE YEAR ENDED 31 MARCH 2020**

	Unrestricted	Restricted	Total	Total
	funds	funds	2020	2019
	£	£	Funds	Funds
			£	£
<b>Receipts</b>				
Donations	130		130	-
Grants	38,900	607	39,507	62,899
Gross receipts from other charitable activities	480		480	634
Bank interest	38		38	37
<b>Total receipts</b>	<b>39,548</b>	<b>607</b>	<b>40,155</b>	<b>55,552</b>
<b>Payments for charitable activities:</b>				
Payments relating directly to charitable activities	32,955		32,955	30,834
Grants and donations	-	8,018	8,018	12,091
AGM & forum costs	157		157	450
Purchase of equipment	-		-	-
<b>Total payments for charitable activities</b>	<b>33,112</b>	<b>8,018</b>	<b>41,130</b>	<b>44,631</b>
Governance costs	150		150	340
<b>Total payments</b>	<b>33,262</b>	<b>8,018</b>	<b>41,280</b>	<b>44,971</b>
<b>Surplus / (Deficit) for year</b>	<b>6,286</b>	<b>(7,411)</b>	<b>(1,125)</b>	<b>10,581</b>



**THE GARIOCH PARTNERSHIP**

**STATEMENT OF FINANCIAL ACTIVITIES**

**INCLUDING A STATEMENT OF BALANCES**

***FOR THE YEAR ENDED 31 MARCH 2020***

	Unrestricte d funds	Restricted funds	Total 2020 £	2019 £
<b>Bank and cash in hand</b>				
<b>Opening balances</b>				
Cash & Bank Balances	35,744	35,401	71,145	60,100
Surplus for year	<u>6,286</u>	<u>(7,411)</u>	<u>(1,125)</u>	<u>(7,654)</u>
<b>Closing balances</b>	<u><u>42,030</u></u>	<u><u>27,990</u></u>	<u><u>70,020</u></u>	<u><u>52,446</u></u>
 <b>Liabilities</b>				
Cash held on behalf of others	-	6,921	6,921	7,089
Governance Costs	<u>300</u>	<u>-</u>	<u>300</u>	<u>200</u>
		6,92		
<b>Closing balances</b>	<u><u>300</u></u>	<u><u>1</u></u>	<u><u>7,221</u></u>	<u><u>7,239</u></u>

# THE GARIOCH PARTNERSHIP

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2020

#### 1 Accounting policies

##### 1.1 Basis of preparation

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

##### 1.2 Nature & purpose of funds

There is an unrestricted fund for the day-to-day running of the Charity. The unrestricted funds are those that are without specified purpose and may be used at the discretion of the trustees in the furtherance of the objectives of the Charity.

The restricted funds are the funds that have been allocated to specific community action plans and these funds are to be used in accordance with the instructions from the donor.

#### 2 Donations and gifts

	2020 Unrestricted £	2020 Restricted £	2019 £
Inverurie Community Council	130	-	-
	<b>130</b>	<b>-</b>	<b>28</b>

#### 3 Grants

	2020 Unrestricted £	2020 Restricted £	2019 £
Aberdeenshire Council Service Level Agreement	30,900		32,616
Aberdeenshire Council Initiative Grant Funds		957	27,283
Aberdeenshire Council Community Action Plan Funds	8,000		3,000
	<b>38,900</b>	<b>957</b>	<b>62,899</b>

# THE GARIOCH PARTNERSHIP

## NOTES TO THE ACCOUNTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2020**

### 4 Gross receipts from other charitable activities

	2020 Unrestricted £	2020 Restricted £	2019 £
Community Events	480		634
	<b>480</b>	<b>-</b>	<b>634</b>

### 5 Payments relating directly to charitable activities

	2020 Unrestricted £	2020 Restricted £	2019 £
Venue Hire	1,031		1,230
Subscription	121		121
Telephone	615		534
Insurance	-		166
Office and administration costs	41,205		4,185
Staff Costs	30,333		33,312
IT & Software costs	-		286
	<b>33,305</b>	<b>-</b>	<b>39,834</b>

### 6 Trustees

No remuneration was paid to the trustees (or any persons connected with them) during the year. Trustees were reimbursed for expenses, paid for personally on behalf of the Charity.

	No. of Trustees	£
Reimbursement of expenses to Trustee - J Chapman	1	-
Reimbursement of expenses to Trustee - M Chapman	1	-
		<b>-</b>

## APPENDIX A

### The Garioch Partnership Action Plan April 2019 – March 2020

Key Actions	SLA actions	Intended Outcomes	Actual Outcomes
<p>Continue to develop the membership of TGP, providing ongoing support to our currently engaged groups, both face2face and through social media and our newsletter, support local community participation, growing individual and group capacity, assistance to source and apply for funding on a local and national level, and continue to offer governance and structure support and information e.g. SCIO conversions, new groups, and support for the reporting requirements of OSCR on charitable groups.</p> <p>Also keep groups informed and compliant with the General Data Protection Regulation (GDPR) changes.</p> <p>Ensure groups are kept updated with the changes in policy and can access opportunities.</p>	1, 2, 3 and 7	<p>Groups will feel supported and have an increased awareness of the opportunities locally and nationally for funding.</p> <p>Improved links within the groups in the Garioch area supported through our networking events (Summer and Winter Forum) and other learning events as required by the membership. Requests have been for funding and accounting (simple receipts and payments). Will be updates to reflect the current members survey.</p> <p>Offer GDPR on a group by group basis as required</p> <p>Ensure groups are aware of all the policy and opportunities open to them.</p> <p>Delivered a joint Garioch and Formartine community empowerment event – planned for May 2019.</p>	<p>We have continued to support groups to access funding through the National Lottery, Robertson Trust – both mainstream and wee grants for wee groups, and other suitable grant giving bodies.</p> <p>At our Winter Forum, we were able to welcome our 100<sup>th</sup> member and to facilitate networking, as well as an introduction to the newest Royal Voluntary Service project running in Aberdeenshire.</p> <p>We continue to support groups to ensure they meet all statutory requirements – supporting them to comply with OSCR,</p> <p>We still support groups in terms of GDPR and other requirements.</p> <p>The Garioch and Formartine Partnership community empowerment event was hosted at the Axis Centre in Newmachar,</p>

Key Actions	SLA actions	Intended Outcomes	Actual Outcomes
Tailored support for community groups and projects – project management, business planning, support for groups going through the community asset transfer process, support for ensuring governance structures are fit for purpose.	1, 2, 5 and 7	<p>Groups will build capacity and confidence. Increase local knowledge of opportunities. Locally delivered tailored training and support to meet the group needs, around roles and responsibilities of trustees, volunteering support policies, other relevant policies and funding.</p> <p>Work with the Aberdeenshire North Foodbank to develop and update their business plan.</p> <p>Continue to support SensationALL following their asset transfer. Providing ongoing support to Inverurie Concert Band, Oyne Victoria Hall, The Ashdale Hall in Westhill and Grampian Opportunities around governance.</p> <p>Develop the member's only area of the TGP website so that there is a resource bank for community groups to access "self-help" advice and information.</p>	<p>Club, Westhill Choi-Kwang Do, and Inverurie Recovery Community to apply for charitable status, and to ensure their governance meets their needs.</p> <p>Due to the loss of the administrative post at TGP, we haven't had the resource to develop the self-help area.</p>
TGP will work with our community planning partners, health and social care integration and other statutory bodies and our third sector to tackle barriers to participation, assisting groups to be engaged in consultations, community focused events and participatory budgeting locally.	4, 6 and 7	<p>Recognise and support the opportunities for accredited volunteering.</p> <p>Continue to attend Community Planning meetings, LEADER, Third Sector Strategy group, relevant other third sector forums and other relevant opportunities, and ensure information is cascaded to our local groups in an understandable, timely manner.</p>	We continue to attend the meetings listed as capacity allows and ensure that information is shared via the Garioch Gazette or the bulletin as necessary.

Key Actions	SLA actions	Intended Outcomes	Actual Outcomes
TGP will work with communities to develop, design and deliver on the community action plans, using a range of tools to support the engagement – Place Standard, Planning for Real, “How good is our...” We also have a commitment to support communities to be involved in ongoing review of the CAP. We will ensure that the CAP is shared with statutory partners and community planning.	4, 5, 6 and 7	<p>We will complete the Sauchen Action Plan, complete Inch (last event scheduled for late April 2019) and present a final issue report from the Kelland’s engagements.</p> <p>We will also support and identify other communities that may be looking to develop actions plans in the future. (Auchelevon are currently looking into action plans and assessing if this would be helpful for them and if it is the right time to do one) Ongoing support to community planning partners for use of the Place Standard across Garioch settlements.</p>	<p>Sauchen CAP completed Inch CAP at graphic designer Kelland’s engagement report shared.</p> <p>Auchelevon (Premnay) would still like to be considered for a CAP.</p> <p>We continue to use a range of engagement methods – Place Standard, public meetings, consultations, SoGo Surveys as appropriate within towns to ensure we know our communities and the issues they are facing.</p>
TGP will continue to offer our Independent Examination of accounts to support groups that this could be a financial barrier to. This is a service we place a small charge on – currently £40 to members, £60 + mileage to nonmembers.	3	<p>Continue to offer independent examination of accounts for our small and mid-size members that accessing financial support can be a barrier to meeting requirements.</p> <p>Increase capacity of TGP to deliver this.</p>	<p>With the loss of the administrative post, we have not increased capacity of TGP to deliver this.</p> <p>We still support a wide range of groups to access this.</p>
We will continue to work in partnership with the ARPF, AVA, wider third sector, Aberdeenshire Council, Local Community planning, HSCL, LEADER and other relevant local groups, like the learning partnerships, sports hubs, and local strategy groups. We will continue to be engaged in the Scotland- wide Participatory Budgeting Stakeholders group.	1, 5 and 6	<p>Create and support links for groups to engage with decision makers. Contribute and assist with the community plan. Build relationships with locally elected members.</p> <p>Attend the PB stakeholders’ group and cascade information from it, ensuring Aberdeenshire is well represented.</p> <p>Continue to work with OSCR on projects such as the online application process.</p>	<p>Events like the Community Empowerment Event in Newmachar help build links between communities and decision makers and policy conduits – like the Local Governance Team at the Scottish Government,</p> <p>Attended the PB Scotland Conference to ensure we are keeping abreast of good practice.</p>

Key Actions	SLA actions	Intended Outcomes	Actual Outcomes
<p>Continue to engage with communities in a range of ways – our “Gad About and Gab About Garioch” (GAGAG) where we engage locally and support the community to share their views, and ensure this is represented at local community planning as an essential source of local knowledge.</p> <p>Develop knowledge and upskilling TGP members in learning with Summer &amp; Winter forums and sharing of with other TGP members.</p> <p>Continue to support applications to the Community resilience fund held by TGP that was raised during the flooding in Inverurie.</p>	1, 3 and 4	<p>Continue to use GAGAG to engage locally where community events are already happening (fetes, coffee mornings, local events – e.g. Inch Strawberry Fair, Westhill Gala, Premnay Coffee morning).</p> <p>Build on this to ensure we have a better geographical spread across Garioch. Support applications and suitable use of the Garioch Flood resilience fund.</p> <p>Will develop relevant training and upskilling options following the end of year members survey.</p>	<p>Continue to use the GAGAG approach.</p> <p>We are still supporting groups to access the Garioch Flood resilience funding – reminding groups it is there.</p> <p>The end of year members survey will be going out as soon as the COVID19 Pandemic allows.</p>
Support the establishment of new community and third sector groups.	1, 2 and 3	Support new groups, and groups that are looking to expand into Garioch, to identify the correct structures to enable them to move forward, and provide advice and information on governance, funding and capacity building. Work with Kieran’s Legacy to develop links into Garioch and across Aberdeenshire.	<p>Aberdeenshire Saxophone Orchestra have been supported to apply and achieve charitable status with OSCR.</p> <p>Supported the Inverurie Recovery Community group to apply for SCIO status and have supported them to access early stage funding.</p>
Continue to work with Inverurie Business Improvement District	1	<p>Support Inverurie BID to ensure they meet the needs of the community and support the third sector that enhances the BID (Inverurie Environmental Group, and Inverurie Events).</p> <p>Support events that celebrate community involvement (Pride of Inverurie, Young Pride of Inverurie).</p>	As and when required.
Work to promote equality of opportunity for the population of Garioch.	8	Continue to work with the Syrian New Scots, Al Amal project to support their development, sustainability, good governance and accounting procedures.	Working with the Friends of Al Amal to help them as they have grown.
Key Actions	SLA actions	Intended Outcomes	Actual Outcomes





Work with planners of large infrastructure projects in our area that have an impact on communities.	1, 4, 5 and 6	Work with the organisations delivering large scale infrastructure projects locally (A96 dualling, train line improvements) to support communities to access the opportunities that the community benefit clauses of such work has. Support applications to the funding opportunities these offer. Support communities to have a say and be engaged in the process.	Have continued to work with the Amey/Arup team and with Bam Nuttall to share information with our communities.
Provide an agreed annual action/work plan for the year ahead indicating the outcomes and key milestones that the partnerships will support and facilitate with communities and community/social enterprises.	9	To continue to provide the action plans and updates.	
To support and administer the Area Initiatives Scheme in Garioch. Working with applicants to ensure that proposals fit with the scheme, as approved by the Area Committee.	10	To continue to support groups to access the Community Initiative Grants to support grass roots community development and the growth of groups across Garioch.	Supported 9 groups to apply for £6,650

## APPENDIX B

Group	Information
1st Inch Scout Group  Purchase of new camping equipment	Awarded £750 from an overall cost of £975, this was for new equipment to allow the increase of Scouts in the Troup. Awaiting report.
Elrick Parent School Parent Council  Promoting Wellbeing at Elrick School	<p>This meets one of the priorities of the Scottish Government's, 2019 National Improvement Framework.</p> <p>At Elrick Primary School, we're helping our children make smart food choices. Across all year groups, children learn about the provenance of their food through "farm to fork" programs which aim to engage and excite children about food. We've also established our own, small vegetable garden and the school kitchen served the first crop of "home grown" potatoes in autumn last year. The mobile food trolley teaches children the important life skill of being able to prepare healthy meals for themselves, but the process of reading a recipe, weighing and measuring also supports the literacy and numeracy curriculum. By purchasing additional cooking equipment and reusable aprons, we hope to make it even easier for teachers to excite children about healthy eating. The projects will directly impact the 450 children currently on the school roll, plus the 60-70 children that join the school in Primary 1 each year. However, by educating the children about healthy eating, it is hoped that a ripple effect spreads across families and so the wider school community benefits too.</p>
Echt & Skene Community Council  Lyne of Skene public access defibrillator	<p>To provide a public access defibrillator attached to the Lyne of Skene village hall. The unit will be housed in an armoured box on the outside of the hall and has an access code available to key people in the village and the location/code registered with the emergency services. The unit will also require an electricity supply to heat the box ensuring the battery is functional whenever needed.</p> <p>Covering 5 villages in the Echt &amp; Skene area. We represent residents with local issues and interface with the council. Approx. 1000 residents.</p> <p>£750 was requested from a total of £1,674</p> <p>Other funding streams were £300 from community council funds, £100 from Westhill and District First Responders, £100 from Women's Rural. We will be collecting donations from villagers and will run a coffee morning. Training from 1<sup>st</sup> Responders was included in the package.</p>

Group	Information
<p>Newmachar Preschool Playgroup</p> <p>Updated CIG to include promotional information on project</p>	<p>Through daily art and crafting, the children are continually improving their manual dexterity. We also encourage the children to talk about what they are doing whether it be to the staff members or other children within the playgroup. The children then go home and talk to their family about what they have created and this also allows the children to develop their communication skills.</p> <p>This project will contribute to the future development of your community. This may be social, economic and/or environmental. Social development – The Playgroup is a great foundation to any child’s start in education. The enriching experiences that our term time topics provide will prepare the children for formal school education. This grant would help the children develop a number of skills which they can build on through primary school education. Being able to provide all the necessary materials really does contribute to the quality of preschool education the playgroup can provide.</p>
<p>Inverurie Music Brass layers workshop</p>	<p>Brass amateur-musicians workshop, provided by visiting professional group Pure Brass. A brass workshop for orchestral and ensemble players given by <a href="#">Pure Brass ensemble</a>. Five tutors. Up to 20 participants with the opportunity to split into smaller groups. Half day (two hours.)</p> <p>To advance the education of the general public, school pupils and amateur musicians in Aberdeenshire.</p> <p>This event would be over £650, a CIGs award of £250 allowed the workshop to proceed, ensuring the participation of the tutors, experiences will be disseminated to other brass players within the group.</p>
<p>Westhill Scout Group</p> <p>Equipment - Tent requirements</p>	<div data-bbox="380 831 784 1077" data-label="Image"> </div> <p>The Westhill Scout Group used a Community Initiative Grant of £1,000 to purchase canvas fire/cooking shelters as well as a patrol tent and groundsheet.</p> <p>“The Scout Group has always supported camping by our sections and now Beavers and Cubs, as well as Scouts can go camping.</p> <p>With Scouting being ever popular - and our activities providing <a href="#">#SkillsForLife</a>, it is good to know our work is appreciated by Trusts and Partnerships.</p> <p>The provided grant is being well used! Thank you.”</p>

Group	Information	
Aberdeenshire Saxophone Orchestra		<p>Aberdeenshire Saxophone Orchestra is the only orchestra in Scotland playing the full range of instruments from Bass to Sopranino saxophones. Membership is open to anyone who can play the saxophone to at least grade 2 standard.</p> <p>They have been awarded SCIO status. As a charity, their remit is to offer the experience of playing in an orchestra free to all</p>
Start-up grant establishing a new charity	those under 16 or in full-time education. This group was a main feature in our <a href="#">Winter Newsletter</a>	
<p>North East Wellbeing</p> <p>North East Wellbeing Startup grant</p>	<p>Development of healthy communities is vital to the long-term wellbeing of everyone.</p> <p>Community activities giving wider understanding of the needs of people as they progress through each stage of life, promotes awareness of life's challenges and solutions. With awareness comes mutual respect and cooperation. This is essential to building communities that are supportive and resilient.</p>	
<p>Garidge Theatre</p> <p>Garioch Theatre Festival &amp; Training</p>	 <p>They created a Flashmob in Inverurie in June, taking place in the town in various places, including in the middle of Tesco. Many young people and adults took part, with excellent feedback on the event.</p> <p>They also delivered a workshop with <a href="#">writer Alan Bissett</a>, which has been working towards creating a new piece on an Inverurie topic. Alan delivered 7 hours of workshops, which was greatly inspiring, leading to much discussion and a real buzz among the young people who took part.</p>	