

COMMUNITY INITIATIVE GRANT SCHEME

2025

GUIDANCE SHEET FOR APPLICANTS



Please ensure that you read these carefully before completing your application.

What is it?

The Community Initiative Grant Scheme is The Garioch Partnership's small grants scheme, originally introduced in 2012/13. Applications are reviewed by a grants panel of local volunteers, who assess applications and make recommendations to the Board of the Garioch Partnership.

Who can apply?

The scheme is open to any constituted not-for-profit community group or community-run organisation in the Garioch area. While the scheme is primarily aimed at community groups with a turnover of less than £25k per annum, in exceptional circumstances an award may be made to groups with a turnover greater than £25k if The Garioch Partnership Board feels the award will benefit the Garioch community.

What kind of projects can be supported?

Consideration will be given to projects that

- show wide community support
- improve the quality of life of local people
- are of long-term benefit
- make a difference to the community you live in

This could include:

- start-up costs for a new group
- equipment
- training for group members
- encouraging active participation in a community
- marketing costs
- improvements to Community Facilities

What cannot be funded under this scheme?

Under the Community Initiative Grant scheme we cannot fund applications for:

- transport costs
- individuals
- admin/revenue costs

How much can we apply for?

Only apply for what you need. The maximum award will normally be £1,000. For exceptional projects this may be raised to £2,000. You will normally be expected to have matched funding in place or be able to demonstrate how the whole project will be funded unless the grant is for start-up costs for a new group or activity.

What must we include with our application?

- equipment specification and price list or a quotation for the work to be done
- a signed copy of your constitution
- your most recent accounts
- name of a referee

What happens once the application has been received?

You will receive an acknowledgement on receipt; your referee will then be contacted and the application considered as quickly as possible by a panel of The Garioch Partnership members and supporters. Ordinarily you will know the outcome within 30 days. If your bid is successful, you will be invited to attend the next TGP forum to receive your award.

Please note:

- Only 1 successful application can be awarded in any 1 year period.
- If reports from previous funding rounds have not been submitted, we will be unable to process your application.
- Acknowledgement of an application to the Community Initiative Grant Scheme does not presuppose the outcome of the panel and does not guarantee support.
- Projects cannot be funded retrospectively, all projects must be carried out after the deadline for submission and it is recommended that projects do not begin until after applicants have been informed of the Committee's decision.