



The Garioch Partnership



TRUSTEES' AND ANNUAL REPORT

FOR THE YEAR ENDED 31 MARCH 2018

THE GARIOCH PARTNERSHIP

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THE GARIOCH PARTNERSHIP

Trustee's Annual Report and Accounts for the year ended 31st March 2018

The trustee's have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31 March 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name The Garioch Partnership

Charity number SC043548

Trustees

J Chapman	- Chairman
M Chapman	- Treasurer
N Wright	- Secretary
K Diack	
G Petrie	
H Fulford	
G Geddes	

Principal address

1st Floor, Wyness Hall
Jackson Street
Inverurie
Aberdeenshire
AB51 3QB

Independent examiner

Kelly Barclay ACMA
4 Hervey Park
Newmachar
Aberdeenshire
AB21 0FP

THE GARIOCH PARTNERSHIP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Introduction:

This is The Garioch Partnership's sixth annual report since it formed in January 2012. The Garioch Partnership (TGP) is a community-led organisation that uses its members' networks to build stronger, more successful, more sustainable communities in the Garioch Area of Aberdeenshire. It gained charitable status in November 2012 and is recognised as a Scottish Charitable Incorporated Organisation (SCIO), Scottish Charity no: SC043548. It is governed by a Board of seven trustees. It employs one full-time development worker, and one administrator / researcher to support the partnership and its members, as well as the wider Garioch community. Membership again has grown during 2017/18 and there are currently 96 members (as of March 2018), from a wide range of voluntary and community groups. All of the community councils in the Garioch area have joined the partnership.

Recruitment and appointment of Trustees

The Board are the Charity's trustees. The constitution states that that maximum number of trustees is eight and the minimum is three. Employees or the organisation are not eligible for membership and therefore not eligible to be elected onto the Board.

At the annual general meeting, all of the Charity's Trustees shall retire from office but and then eligible for re-election. Members may elect any member to be a Charity Trustee at the annual general meeting (unless he/she is debarred from membership under clause 55 of the constitution). The Board may also, at any time, appoint any member to be a Charity Trustee (unless he/she is debarred from membership under clause 55 of the constitution).

Trustee remuneration and expenses

The Charity neither remunerates nor reimburses the Trustees for any incidental expenses incurred in the discharge of the their duties. The trustees are however reimbursed for items that they have paid for personally on behalf of the Charity. The total of these expenses, which were reimbursed during the year, was £209 (2016/17: £5,696).



The board after election at the AGM 2017 (minus one person).

THE GARIOCH PARTNERSHIP

Our Role:

The role of the partnership is wide-ranging and involves working with community groups, statutory agencies and Community Planning Partners on local and Aberdeenshire wide issues, helping to advance sustainable economic, social and environmental development projects and increasingly helping to identify opportunities within the social economy leading to future sustainability. The partnership is confident that it plays an important role in the development of the many diverse communities in Garioch and to the wider quality of life TGP prides itself in the support and nurturing of its staff and volunteers. To this end, they continue to nurture their development worker, supporting her in further academic work, with a continuation of her studies after achieving her Post graduate diploma in CLD, to go on towards a Masters in CLD.

Policy Context: Improved Outcomes:-

Working closely with Economic Development and the Area Manager The Garioch Partnership will:

- (i) Promote Community Economic Development by helping additional groups throughout their area with information, implementation, community engagement, to build inclusive/sustainable projects.
- (ii) Provide an initial local advice service to groups seeking to develop community assets and facilities. This should include options for organisational structures, governance, funding along with other areas required to help realise opportunities in their communities.
- (iii) Provide enterprise and administrative advice to social/community enterprises seeking to develop economic opportunities.
- (iv) Develop and support Community Action Plans and other appropriate processes for engagement of communities.
- (v) Identify and implement ways to help communities understand issues around community planning and budget allocation. Together with partner staff, they will seek innovative funding and management solutions to overcome challenges.
- (vi) Ensure and facilitate a two way flow of information relating to the needs and priorities of voluntary sector partners, wider community contacts, Aberdeenshire Council, Community Planning Partners, Aberdeenshire Voluntary Action and the Local Community Planning Group.
- (vii) Identify and implement ways to help communities understand issues around community planning and budget allocation. Together with partner staff they will seek innovative funding and management solutions to overcome challenges facing the community.
- (viii) Positively promote equality of opportunity for the whole population of the area. Where the opportunity arises work within groups with protected characteristics to help them achieve positive impacts. Provide evidence of the work undertaken and the positive impacts achieved in the annual reporting and monitoring arrangements.

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A community engagement session in Inch.

Funding:

To date TGP has mainly been funded by Aberdeenshire Council. The Council's investment this year (2017/18) was £37,333. Most of this came from the Economic Development Service (£34,333), with the balance from the Garioch Area Manager's budget. This budget is monitored through a Service Level Agreement (SLA) between the Council and the Partnership, included with the SLA for 2017/18 is an action plan highlighting the outcomes, which is included in Appendix A. In addition, as in the previous financial year 2016/17, the Garioch Area Committee transferred £15,000 to TGP from its Area Top-up Budget to fund the Community Initiative small grants scheme, which it continues to administer on behalf of the Garioch Area Committee.

Additional funding for specific pieces of work has been sourced from the Local Community Planning budget and Aberdeenshire Rural Partnership Federation for work on Community Action Plans. TGP has again seen an increase in its demand from groups for Independent Examination of members and non-members accounts

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Activities and achievements:

Developing a strong partnership:

Considerable effort has been made to build on the partnership's successful beginnings, by continuing to raise awareness of the benefits they can deliver and forming a strong network of members. As mentioned above there are now 96 members, an increase of 3.2% from the 16/17 figure. These members are from a wide range of community and interest groups, with an extensive range of skills and experience to share with each other and the wider Garioch area. Good links have been established with many local, Aberdeenshire-wide and national agencies, to maximise the support available to community volunteers. A variety of marketing and publicity techniques, including a strong social media presence, have been used to increase awareness of TGP. With an increase in membership comes an increased expectation from these members to serve them all equally as and when their need arises.

The **Garioch Gazette** is published quarterly as an electronic newsletter and circulated to members, partners and interested community members. It is also available on the TGP website. Feedback remains positive, with many readers keen to contribute to future editions. Recipients are encouraged to share the newsletter and other TGP communications with their own networks. They are aware that a number of individuals have accessed training and funding opportunities as a direct result of receiving the newsletter.

There are regular opportunities through their partnership forums and other community engagement exercises for members and prospective members to meet, interact and set the direction of the group, learn together, share skills, best practice and information. This year, with changes in European Law, TGP have been spending time to ensure groups have the basic knowledge to cover their needs in respect of the changes with General Data Protection Regulation (GDPR), holding both open and specific meetings or Community Groups in Aberdeenshire. The newsletter also gives the opportunity for groups to seek help, sell or request surplus equipment to be shared in the community. In particular PC's, laptops and printers for new groups starting up. These "simple things" are often major barriers to new start groups.

Supporting community groups:

One task assigned to the partnership via the SLA is to promote community economic development by providing information, advice, and support to community groups and social enterprises. They do this for non-members as well as members. For some groups this interaction has been a single piece of advice or information, often on governance and funding. For others the support has been more extensive and more complex, and is ongoing. In 2017/18 the partnership assisted 8 Garioch organisations to either change their legal status to become SCIOs or to establish a new SCIO. This change of legal status will enable them to access a wider range of funding streams. Since January 2014, they have directly assisted with a number of successful funding applications, with the funding draw-down now topping £245k, from a range of sources – LEADER, the Big Lottery, and Robertson Trust to name a few.

The testimonies below give a flavour of the support TGP provide from the perspective of some of the member organisations and their clients:

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We have had assistance from The Garioch Partnership on a few occasions over the past year. Recently Dawn has been a great help in facilitating a couple of meetings with around 70 members and public attendees looking at how we might pursue either a community buy out or perhaps look towards a development trust.

Dawn, the partnership's development worker, has helped us by encouraging us to look at all our strengths, customers, threats and weaknesses. This has helped us prioritise and focus on the "more important" issues for our future sustainability. Dawn is helping us take this forward using our own and volunteer skills as well as public bodies.

Dawn is very good at listening to our thoughts and helping us put them into a more business like narrative. We are only setting out on this project and we are looking forward to hopefully continuing support from Dawn and TGP.

The Trustees of the Lawsondale Sports Centre Trust is indebted to the advice and support which we've received from TGP over the years. Dawn has a fantastic knowledge and understanding and we find her extremely approachable at all times. We value her advice and opinions and we strongly recommend that you shouldn't hesitate to contact the TGP. The work which TGP does to support local companies and individuals is invaluable



We Fly Cup Catering has used the support available from TGP on several occasions.

Dawn has delivered two sessions to board members over the past year. Firstly to refresh / train the members on matters around governance, during this session Dawn also facilitated a discussion on strategic planning. Secondly Dawn delivered a session around getting ready for GDPR.

We have also received advice on funding opportunities and support in submitting the applications. More recently we worked with TGP to provide meeting space for the local SCDN forum.

TGP staff always responds to requests for advice or support promptly and effectively. Their knowledge of issues affecting the Third Sector is comprehensive, making a user of their services feel secure in knowledge that the advice they give can be relied upon for accuracy.



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Community action plans:

Another key task allocated to TGP through the SLA is to lead on the production of community action plans in areas identified through the community planning process. Over the past several years TGP have taken an initiative approach to this after analysing previous Action Plan Consultations and believe they can get to root of what local communities need, correctly identify these and document the outcomes. The two communities in the Garioch identified were Kelland's and a review of the Inside Inch Plan, initially completed in 2013. The Kelland's action process plan will be reviewed and debated once completed, as this was a new initiative analysis of a community group within a large town settlement and very different from the Port Priorities completed in 2015, where there was a natural boundary of the river Don.

The CAP process is a two-pronged approach, identified with statutory partners and in partnership with the community. They only work in communities where there is a will and desire to work collaboratively to develop the plan, and then to support the actions moving forward.

All completed CAPs are distributed in printed format to community planning partner bodies and groups and also electronically available on the Aberdeenshire Planning and TGP websites



Kemnay CAP Publication

Community Initiative Fund:

This small grants scheme was introduced in 2012/13, utilising the underspend in the partnership's budget caused by the delayed appointment of the development worker, and topped up in 2013/14 year from the Garioch Area Committee's Area Budget. This year the Area Committee agreed to provide £15K to the partnership to continue the scheme.

TGP continues to use its "grants panel" of local volunteers to assess applications and make recommendations to the Board, thus involving community members directly in decision-making; it is an example of Participatory Budgeting. The scheme continues to attract applications from a wide range of groups. There is no doubt it is contributing to strong, resilient communities in Garioch, with local people leading, and taking responsibility for things that matter to them in their communities, whether geographic communities or communities of interest. Details are shown on the next page. For many groups, an application to the community initiative grants are the first time they have looked for external funding, and is a step to building confidence and capacity to apply elsewhere.

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CIG AWARDS 2017/18

Organisation	Project	Amount awarded
St Andrew's Church	Sound system upgrade	£750
Culsamond Players	Revitalising Our	£750
Westhill Netball Club	Westhill Netball Club	£750
Westhill Academy Parent Council	Football Start up	£750
Steps into Wellness	Steps into Wellness	£638
Garioch Community Kitchen	Purchase of hardware	£650
Newmachar Community Centre Association	Automation of doors at	£1,000
Aberdeenshire Pupil Participation Forum	Aberdeenshire Youth	£800
Kinellar Stars	Renewing toys	£750
Kiddiwinks	Kiddiwinks resources	£750
Kemnay Community Bee Group	Replacement of	£750
Newmachar Utd FC	7v7 Goalposts	£750
Action Kintore	Girls Rule	£493
Kintore Childminding Group	Child Speech and	£744
Kintore Scouts	Carry on Camping in	£1,000
Port Elphinstone Community House	New Shed	£600
SensationALL	SensationALL	£1,000



Some of the successful applicants for a CIG in 2017/18

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A total of £12,925 has been invested in the above community projects. There are still at time of writing this report, 4 applications to be awarded, bringing the total to over £15,000. Further information is available on the partnership's website and Facebook page. TGP once again look forward to administrating these grant to local community groups after confirmation of funding from Aberdeenshire Council, appreciating the added value that these small amounts of money can bring to local groups.

Community Planning:



TGP is a key partner in the community planning process in the Garioch area, working with communities to build their capacity and to link their identified needs with the relevant delivering agencies. The development worker takes an active role in the Garioch Local Community Planning Group... The partnership contributes at Local Authority Level too, being engaged in a number of groups, such as the LOIP "reducing harm through alcohol" subgroup, working with the What Works Scotland researchers to examine community planning in Aberdeenshire, and on the LEADER South Aberdeenshire Local Action Group, and the assessment committee for the same.

TGP is a partner in the Third Sector Strategy Group, and have been actively involved in designing and planning an event for the Aberdeenshire Council Third Sector charter. They are also proactively engaged with the Local Learning Community Partnerships, one being the forum that the identification of the Kelland's action plan came from. TGP work closely with Aberdeenshire Voluntary Action, being involved with their funding panel for the health and social care monies they were administering.

As stated in the SLA, TGP, as one of the voluntary sector partners, acts as an intermediary between Aberdeenshire Council, Community Planning Partners and the Local Community Planning Group to ensure that they represent the wider community and to ensure a two-way flow of information relating to needs and priorities.

On a wider stage, TGP are also involved in the National Participatory Budgeting Advisory Group, being hosted through SCDC, and have agreed to help and support the Scottish Community Development Network to develop an Aberdeenshire forum.

Community Engagement:

Following our decision last year to launch our **Gad about and Gab about Garioch, (GAGAG) Events**, we have continued to get out and about and meet with our communities at their local events instead of expecting them to come to them.



The information they gather is shared with partners and if appropriate fed in to the Garioch Community Plan, or into a community action plan. In some cases they will use their knowledge and experience to provide advice and information and make community connections. TGP have attended events like the Lourin Fair, Insch Strawberry Fair and the Bothie Wednesday drop-ins and others.



Dawn at the AVA Conference

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Participatory Budgeting (PB):

The Community Empowerment (Scotland) Act, 2015 brought about some changes for communities and statutory agencies, in 2016 in particular local authority budgets to be devolved to participatory budgeting. From the start TGP have been asked to be involved in the National Participatory Budgeting Advisory Group as recognition of their skills and successes developed in administering the community initiative grants.

Community Led Local Development (LEADER):

Again TGP has been heavily involved in the South Aberdeenshire Local Action Group (SALAG), on the main SALAG committee and on the Project Assessment Committee (PAC). They have also supported some local groups to examine whether LEADER is the right fund for them, and have supported one local social enterprise to apply.

Learning Community Partnerships:

TGP continue to work closely with the local learning partnerships, playing an active part in the Inverurie and Kemnay ones, and capacity permitting Westhill – although Westhill meets less frequently as it is not fully established yet. Our skills at being supportive of community development and all it encompasses has added something to the networks. Also through these partnerships, they have made contact with new groups and new social enterprises, widening their network, being able to offer their support to a wider range of groups.

Other Links:

The development worker meets regularly with their counterparts in Aberdeenshire at the Local Rural Partnership Federation meetings where various issues of mutual interest are discussed and progressed. There is also a twice yearly meeting with Community Economic Development Partners to explore future sustainability issues for the partnerships. TGP also maintains regular contact, and has active working links, with people working for the economic and social prosperity of the area including, amongst others, Garioch's Area Manager, DTAS, Scottish Government, the Council's Community Learning and Development staff, AVA, NHS Grampian, and the Garioch Community Planning Officer, and also with SCDN (Scottish Community Development Network) SCDC (Scottish Community Development Centre) Scottish Rural Action (The Scottish Rural Parliament) and CDAS (Community Development Association Scotland).

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Financial Review

To date the partnership has been mainly funded by Aberdeenshire Council. The Council's investment this year was £37,333 (2016/17: £37,333). Most of this came from Economic Development Service (£34,333), with the balance from the Area Manager's budget. This budget is monitored through a Service Level Agreement (SLA) between the Council and the partnership. In addition, the Garioch Area Committee transferred £15,000 (2016/17: £15,000) to the partnership from its Area Top-up Budget to fund the Community Initiative small grants scheme.

Additional funding for specific pieces of work has been sourced from the Community Action Plans, from Aberdeenshire CPP for the organisation of the Community Empowerment Conference with AVA, as well as the Health & Social Care Integration budget and the Scottish Rural Parliament for community engagement activity. The board is actively seeking alternative income streams and innovative partnership arrangements in order to increase the partnership's capacity to respond to the ongoing support needs of community groups in the area as they take on additional responsibilities for community economic development service delivery and co-production.

Reserves Policy

The balance of the unrestricted funds as at 31 March 2018 was £39,391 (2016/17: £36,745). The balance of restricted funds was £20,709 (2016/17: £12,774). Due to the continued growth and success of the partnership, healthy reserves have been accumulated.

Conclusion:

TGP is confident that the funding Aberdeenshire has provided in 2017/18 through the SLA has been used efficiently and effectively to meet the Service Level Agreement. TGP trusts that Aberdeenshire Council and its partners will recognise that the confidence they have placed in the partnership has been well founded and that the growth of the partnership has had a positive effect on Garioch's communities. TGP is eager to ensure that the high-level work continues.

Final word:

TGP are looking forward to their future, with ambitious plans to create a Third Sector and Community Hub, in Inverurie. This will benefit communities in Garioch and also support TGP to be sustainable and grow to meet the future needs of Garioch's thriving and active third sector and growing communities.

John Chapman



Chairperson

31 May 2018

THE GARIOCH PARTNERSHIP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE GARIOCH PARTNERSHIP

I report on the accounts of the charity for the year ended 31 March 2018, which are set out on pages 14 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements: (i) to keep accounting records in accordance with section 130 of the 2011 Act; and (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kelly Barclay ACMA

4 Hervey Park
Newmachar
Aberdeenshire
AB21 0 FP

6 September 2018

THE GARIOCH PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES

INCLUDING A STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 MARCH 2018

	Unrestricted	Restricted	Total	Total
	funds	funds	2018	2017
	£	£	funds	funds
			£	£
Receipts				
Donations	28		28	88
Legacies			-	-
Grants	37,333	17,878	55,211	61,293
Receipts from fundraising activities			-	-
Gross trading receipts			-	-
Income from investments other than land and buildings			-	-
Gross receipts from other charitable activities	280		280	1,301
Bank interest	33		33	29
Total receipts	<u>37,674</u>	<u>17,878</u>	<u>55,552</u>	<u>62,711</u>
Payments for charitable activities:				
Payments relating directly to charitable activities	33,646	362	34,008	37,488
Grants and donations	-	9,581	9,581	15,650
AGM & forum costs	230		230	560
Purchase of equipment	812		812	3,444
Total payments for charitable activities	<u>34,688</u>	<u>9,943</u>	<u>44,631</u>	<u>57,142</u>
Governance costs	<u>340</u>		<u>340</u>	<u>1,140</u>
Total payments	<u>35,028</u>	<u>9,943</u>	<u>44,971</u>	<u>58,282</u>
Surplus / (Deficit) for year	<u><u>2,646</u></u>	<u><u>7,935</u></u>	<u><u>10,581</u></u>	<u><u>4,429</u></u>

THE GARIOCH PARTNERSHIP

STATEMENT OF FINANCIAL ACTIVITIES

INCLUDING A STATEMENT OF BALANCES

FOR THE YEAR ENDED 31 MARCH 2018

	Unrestricted funds	Restricted funds	Total 2018 £	2017 £
Bank and cash in hand				
Opening balances				
Cash & Bank Balances	36,745	12,774	49,519	45,090
Surplus for year	<u>2,646</u>	<u>7,935</u>	<u>10,581</u>	<u>4,429</u>
Closing balances	<u><u>39,391</u></u>	<u><u>20,709</u></u>	<u><u>60,100</u></u>	<u><u>49,519</u></u>
 Liabilities				
Cash held on behalf of others	-	10,893	10,893	7,569
Governance Costs	<u>200</u>	<u>-</u>	<u>200</u>	<u>340</u>
Closing balances	<u><u>200</u></u>	<u><u>10,893</u></u>	<u><u>11,093</u></u>	<u><u>7,907</u></u>

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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies

1.1 Basis of preparation

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

1.2 Nature & purpose of funds

There is an unrestricted fund for the day-to-day running of the Charity. The unrestricted funds are those that are without specified purpose and may be used at the discretion of the trustees in the furtherance of the objectives of the Charity.

The restricted funds are the funds that have been allocated to specific community action plans and these funds are to be used in accordance with the instructions from the donor.

2 Donations and gifts

	2018	2018	2017
	Unrestricted	Restricted	
	£	£	£
Anonymous	28		-
Mad Mudder Donation	-		88
	28	-	88

3 Grants

	2018	2018	2017
	Unrestricted	Restricted	
	£	£	£
Aberdeenshire Council Service Level Agreement	37,333		37,333
Aberdeenshire Council Initiative Grant Funds		15,000	15,000
Aberdeenshire Council Community Action Plan Funds		2,878	4,600
Awards 4 All			4,360
	37,333	17,878	61,293

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NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

4 Gross receipts from other charitable activities

	2018	2018	2017
	Unrestricted	Restricted	
	£	£	£
Scottish Rural Action			1,105
Community Events	280		196
	280	-	1,301

5 Payments relating directly to charitable activities

	2018	2018	2017
	Unrestricted	Restricted	
	£	£	£
Kintore Community Action Plan			707
Kemnay Community Action Plan			205
Blackburn Community Action Plan			1,324
Old Rayne Community Action Plan			55
Kingseat Community Action Plan		171	-
Scottish Community Develop Network		191	-
Venue Hire	368		-
Subscription	75		75
Telephone	307		380
Insurance	279		109
Office and administration costs	1,865		2,381
Staff Costs	30,189		29,578
IT & Software costs	563		2,674
	33,646	362	37,488

6 Trustees

No remuneration was paid to the trustees (or any persons connected with them) during the year. Trustees were reimbursed for expenses, paid for personally on behalf of the Charity.

	No. of	£
	Trustees	
Reimbursement of expenses to Trustee - J Chapman	1	209
Reimbursement of expenses to Trustee - M Chapman	1	-
		209

THE GARIOCH PARTNERSHIP

APPENDIX A

ACTION PLAN APRIL 2018 - MARCH 2019

Key Actions	SLA Actions	Intended Outcomes	Actual Outcomes
<ul style="list-style-type: none"> Continue to develop the membership of TGP, providing ongoing support to our currently engaged 94 groups, both face to face and through social media and our newsletter. Support local community participation, growing individual and group capacity, assistance to source and apply for funding on a local and national level. Continue to offer governance and structure support and information eg SCIO conversions, new groups, and support for the reporting requirements of OSCR on charitable groups. Keep groups informed and compliant with the General Data Protection Regulation (GDPR) changes. 	1, 2, 3 and 7	<ul style="list-style-type: none"> Groups will feel supported and have an increased awareness of the opportunities locally and nationally for funding. Improved links within the groups in the Garioch area supported through our networking events (Summer and Winter Forum) and other learning events as required by the membership. Offer GDPR on a group by group basis as required. 	
<ul style="list-style-type: none"> Tailored support for community groups and projects – project management, business planning, support for groups going through the community asset transfer process, support for ensuring governance structures are fit for purpose. 	1, 2, 5 and 7	<ul style="list-style-type: none"> Groups will build capacity and confidence. Increase local knowledge of opportunities. Locally delivered tailored training and support to meet the group needs, around roles and responsibilities of trustees, volunteering support policies, other relevant policies and funding. Develop the member's only area of the TGP website so that there is a resource bank for community groups to access "self-help" advice and information. 	
<ul style="list-style-type: none"> TGP will work with our community planning partners, health and social care integration and other statutory bodies and our third sector to tackle barriers to participation, assisting groups to be engaged in consultations, community focused events and participatory budgeting locally 	4, 6 and 7	<ul style="list-style-type: none"> Recognise and support the opportunities for accredited volunteering. Continue to attend Community Planning meetings, LEADER, Third Sector Strategy group, and other relevant third sector forums. Ensure information is cascaded to our local groups in an understandable, timely manner. 	

Key Actions	SLA Actions	Intended Outcomes	Actual Outcomes
<ul style="list-style-type: none"> TGP will work with communities to develop, design and deliver on the community action plans, using a range of tools to support the engagement – Place Standard, Planning for Real, “How good is our...” We also have a commitment to support communities to be involved in ongoing review of the CAP. We will ensure that the CAP is shared with statutory partners and community planning. 	4, 5, 6 and 7	<ul style="list-style-type: none"> We will complete the Kellands CAP. Ongoing work with Inch to review and update their CAP (2017/18), and also support and assist the Health & Social Care Partnership with the work they are planning in Inch. Support and identify other communities that may be looking to develop actions plans in the future. Ongoing support to community planning partners for use of the Place Standard across Garioch settlements. 	
<ul style="list-style-type: none"> TGP will continue to offer our Independent Examination of accounts to support groups that this could be a financial barrier to. 	3	<ul style="list-style-type: none"> Continue to offer independent examination of accounts. Increase /TGP capacity to deliver this. 	
<ul style="list-style-type: none"> We will continue to work in partnership with the ARPF, AVA, wider third sector, Aberdeenshire Council, Local Community planning, HSCI, LEADER and other relevant local groups, like the learning partnerships, sports hubs, and local strategy groups. We will continue to be engaged in the Scotland- wide Participatory Budgeting Stakeholders group. 	1, 5 and 6	<ul style="list-style-type: none"> Create and support links for groups to engage with decision makers. Contribute and assist with the community plan. Build relationships with locally elected members. Attend the PB stakeholders group and cascade information from it, ensuring Aberdeenshire is well represented. 	
<ul style="list-style-type: none"> Continue to engage with communities in a range of ways – our “Gad About and Gab About Garioch” (GAGAG) where we engage locally and support the community to share their views, and ensure this is represented at local community planning as an essential source of local knowledge. Develop knowledge and up skilling TGP members in learning with Summer & Winter forums and sharing of with other TGP members. 	1, 3 and 4	<ul style="list-style-type: none"> Continue to use GAGAG to engage locally where community events are already happening (coffee mornings, local events) 	
<ul style="list-style-type: none"> Continue to provide advice and support on sustainable projects. 	1, 2 and 3	<ul style="list-style-type: none"> Sustainable groups started up, Building the capacity of these groups to ensure they continue to be sustainable. Be available as support, and a critical friend to groups to enable them to feel supported and able to access opportunities, to help them grow and achieve their goals Work with Aberdeenshire Council around the support, growth and further development of sports hubs across Garioch to support locally led community action for clubs and volunteers 	

Key Actions	SLA Actions	Intended Outcomes	Actual Outcomes
<ul style="list-style-type: none"> Support the establishment of new community and third sector groups. 	1, 2 and 3	<ul style="list-style-type: none"> Support new groups, and groups that are looking to expand into Garioch, to identify the correct structures to enable them to move forward, and provide advice and information on governance, funding and capacity building. 	
<ul style="list-style-type: none"> Continue to work with Inverurie Business Improvement District 	1	<ul style="list-style-type: none"> Support Inverurie BID to ensure they meet the needs of the community and support the third sector that enhances the BID (Inverurie Environmental Group, and Inverurie Events) Support events that celebrate community involvement (Pride of Inverurie, Young Pride of Inverurie) 	
<ul style="list-style-type: none"> Work with planners of large infrastructure projects in our area that have an impact on communities. 	1, 4, 5 and 6	<ul style="list-style-type: none"> Work with the organisations delivering large scale infrastructure projects locally (A96 dualling, train line improvements) to support communities to access the opportunities that the community benefit clauses of such work has. Support communities to have a say, and be engaged in the process. 	
<ul style="list-style-type: none"> Develop the idea and business plan for a possible asset transfer of Market Place Primary School. 	1, 2 and 7	<ul style="list-style-type: none"> Development of a third sector hub that is accessible and affordable for community groups to use. Develop high quality offering to the community to support the ongoing growth of the third sector locally. Build sustainability for the partnership and ensure our own longevity through the development of a building, offering services vital to the community to all come together in one space. 	